

MINUTES OF THE MANATON PARISH COUNCIL MEETING

MONDAY, 8th DECEMBER 2025 AT 7.00 PM AT MANATON PARISH HALL

Present: Cllr W Boughey (Chair), Cllrs S Mount, P Martin, B Warne, M Wylie

The meeting commenced at 7.00pm

AGENDA ITEM		Action												
ITEM 1 – The Chair to open the meeting and receive and approve apologies for absence Cllr C Frampton, Clerk Mrs L Moore, DCC Cllr S Morgan and DNPA Rob Steemson sent their apologies														
ITEM 2 – Declarations of interest - None														
ITEM 3 – Public participation - No public in attendance														
ITEM 4 - County & District Councillor reports No District or County Councillors' reports had been received														
ITEM 5 – To approve minutes of Parish Council Meeting on 10th November 2025 The Minutes having been previously circulated were considered. It was noted that minor amendments were required, and approval was therefore deferred to the January 2026 meeting.														
ITEM 6 - Matters arising Old defibrillator: the Chair confirmed that he has spoken to the supplier Andrew Deptford, who had confirmed that it had no value. Cllr Wylie to dispose of it Road wardens: the Chair reported that in response to the appeal for volunteers 5 people had come forward (6 if he included himself), including Cllr Kidner. Cllr Martin also put himself forward as a volunteer. It was agreed that the Chair would try to arrange a meeting of volunteers to discuss the next steps DAAT landing site electricity supply : the Chair had investigated the possibility of changing to a no or low standing charge tariff. However it proved that this would not be possible because the PC had entered into a 3 year contract with EDF ending in January 2028 and it would be expensive to terminate this early		MW WB												
ITEM 7 - Finances, payments due, accounts and budget 7.1 The Schedule of Payments (previously circulated to the Councillors) was presented and it was agreed by all that the following payments should be made: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Mrs C Boughey</td><td style="width: 15%;">£111.66</td><td style="width: 52%;">Doxdirect Inv 256200 Manaton Bulletin</td></tr> <tr> <td>Mrs L Moore</td><td>£228.72</td><td>Salary (NALC Pay Incr.1/4/2025 + new SCP10 revised rate)</td></tr> <tr> <td>HMRC</td><td>£57.20</td><td>PAYE – Lucie Moore</td></tr> <tr> <td>Business Services at CAS Ltd</td><td>£551.21</td><td>Insurance renewal due 13th January 2026</td></tr> </table> 7.2 The Bank Reconciliation for November 2025, which had been previously circulated to the Councillors, was agreed by all. 7.3 The accounts for the period ending 31 st October 2025 were presented, together with the Budget update for the same period and were duly accepted. 7.4 The draft budget was discussed, and agreed with some alterations which the Chair would communicate to the Clerk. It was also agreed in principle to increase the precept by 4%, having regard to the rate of inflation, information provided by the Clerk as to the likely increases being levied by other parish councils, the small increase in the Manaton precept in the year 2025-26 and the need to avoid depleting the reserve fund (which it was noted was already smaller than advised by NALC). It was agreed to accept the offer of a fixed insurance premium under 3 year long-term undertaking with the insurer Ansvar. Concern was expressed at the cost of running the council, in that a large percentage of the total budget is spent on administration. It was felt that it would not be a satisfactory solution to wind up the council, particularly having regard to planning matters. The possibility of reducing frequency of meetings to once every two months was considered, but the general feeling was this would save little money or time and that a monthly meeting was desirable (e.g., to discuss planning applications)		Mrs C Boughey	£111.66	Doxdirect Inv 256200 Manaton Bulletin	Mrs L Moore	£228.72	Salary (NALC Pay Incr.1/4/2025 + new SCP10 revised rate)	HMRC	£57.20	PAYE – Lucie Moore	Business Services at CAS Ltd	£551.21	Insurance renewal due 13 th January 2026	WB Clerk
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ITEM 8 - Parish Council Matters 8.1 Update on the Parish Council's website Cllr Martin reported that the website is now live and has some material on it. In the absence of Cllr Frampton, no further information was available 8.2 Discussion concerning alleged commercial use of premises at Town Barton The Council chose not to discuss it on this occasion.														
ITEM 9 – Planning Planning Updates and Local Issues:		JK												

AGENDA ITEM	Action
Cleave Hill: application for solar panel array: the proposed location of the panels was considered and as it seemed that they would not be visible from the public bridle path or the village and no objections had been voiced, the only material point was the extent to which they would be visible from Lustleigh Cleave - Cllr Kidner to respond accordingly to DNPA. Cllr Kidner had heard nothing further about The Devon Horse & Pony Sanctuary application or Yarners Wells	
ITEM 10 – Highways Cllr Mount had ordered more salt for the lower bus shelter. She had no information about when this would be delivered. She would contact the parishioner who had alerted the Chair to a problem with water on the road near the Kestor turning to ice and obtain more information. Drainage problems on the lane near Mill Farm and also near Oak Tree Cottage were also discussed – Cllr Warne to investigate solutions	SM BW
ITEM 11 - Parish Assets Assets North : Cllr Martin had nothing to report except that he has moved the bench from the Green to the games court. It was agreed not to move the other benches under cover over the winter. Assets South : Cllr Warne had prepared the ground and gate posts ready for installation of the new gate on the boardwalk. It now remained just for holes to be drilled in the gate post for the hinges	BW
ITEM 12 - To receive a report from the Council representative on the Games Court Committee : The Chair reported the application for a National Lottery award for resurfacing costs had been completed and submitted by the Clerk	
ITEM 13 – To receive a report from the Council representative on the Parish Hall Committee Cllr Wylie that the Christmas Fair had been successful, raising about £900. • Film Screening: <i>Saving Grace</i>, 10th December 2025; tickets £10 at the door, includes canapés • Curry Night: 23rd January 2026 with music but no dancers • March (date undecided) : ceilidh • Plant Sale: 17th May 2026. • Harvest Lunch: 18th October 2026	
ITEM 14 – Correspondence Received The Chair reported an offer of a free tree from Saving Devon’s Treescapes. It was agreed that the Council had no suitable planting site	
ITEM 15 - Date of next meeting : 12th January 2026 The Chair confirmed the date of the next meeting as 12 th January 2026	
ITEM 16 – AOB Defibrillator: It was agreed that Cllr Wylie would keep a written record of her inspections.	MW
ITEM 17 - Matters for future consideration. - Requests for agenda items from Councillors - none - Requests for agenda items from members of the public - none	

Close of meeting: The meeting closed at 7.58 pm

Approved by Manaton Parish Council and signed by the Chair Date:.....